

POSITION AVAILABLE
Public Service - Library Assistant II
Library Department, City of York

Kilgore Memorial Library is seeking a friendly and motivated individual to join our public service team. This permanent, part-time position averages 20 hours per week and reports to the Public Service Coordinator.

The Library Assistant II performs a variety of tasks, including:

- Managing the main service desk and assisting library patrons of all ages.
- Providing and promoting patron engagement services.
- Collaborating with the Youth Services Coordinator to develop and support youth programming and events.

Schedule: This position requires a flexible schedule, including occasional evening and Saturday shifts.

Qualifications:

- Must be at least 18 years old and authorized to work in the United States.
- English/Spanish bilingual skills are a plus.

To Apply:

Submit a completed application by email to dpfeifer@cityofyork.ne.gov

or by mail to: *Denise Pfeifer, HR Director*, City of York, 100 E. 4th Street, York, NE 68467

Application forms are available at www.cityofyork.net, or may be picked up at the City Offices.

Applications will be accepted until the position is filled.

The City of York is an Equal Opportunity Employer.